

**INTERNATIONAL ARTS FESTIVAL
FOOD APPLICATION
LOUIS ARMSTRONG PARK
SEPTEMBER 28TH, 2025**



Food Booth Applicants:

On Sunday, September 28th, 2025, the International Arts Festival will produce the **Annual INTERNATIONAL ARTS FESTIVAL** to be held at **Louis Armstrong Park Sunday 12pm to 8pm.**

In keeping with the festival's commitment to celebrating diversity, there will be a wide array of food and drinks, as well as arts & crafts and fashions from many different cultures.

INTERNATIONAL ARTS FESTIVAL has limited space available for this year's festival. An early response is required to ensure festival participation. Please contact the INTERNATIONAL ARTS FOUNDATION at **504-367-1313** or **info@internationalartsfoundation.com**, to be considered.

The cost food concession package is:

**Sunday Fee – \$350.00
Sunday Food Truck Vender Fee - \$450.00**

Vendor Guidelines:

All types of food will be considered; however, we are especially interested in foods indigenous to the cultures represented. All vendors must confirm items to be sold by contacting the International Arts Festival prior to signing the contract.

Vendor packages will be issued at the Vendors' Entrance. Set-up times are the following: Saturday September 27th, 2pm – 6pm and Sunday September 28th 8am – 11am. Each food vendor will receive **five** passes per booth, unless otherwise indicated by the director. Passes must be displayed at all times during the festival. **PASSES WILL NOT BE REPLACED IF LOST OR STOLEN.**

After receiving passes, vendors will proceed to designated area for set-up. After unloading, all other vehicles (except food trucks) must be moved off field and parked in the designated vendor parking area (to be given by the director and security).

Vendors must provide their own tables, chairs, and tarps. Only two tables are allowed per booth – each space is 10 square meters.

No booth sharing is allowed. ANY VENDOR CAUGHT SHARING WILL BE CLOSED DOWN AND ASKED TO VACATE THE PREMISES WITHOUT A REFUND DUE.

An appointment with the International Arts Festival is required to receive approval of space. Space must be signed for and all fees paid by Friday, September 19, 2025.

In case of rain or shine or other inclement weather, FEES ARE NOT REFUNDABLE

Overnight security will be provided for all vendors.

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Food Vendor Reservation/Application

PLEASE PRINT (Please complete and return) PLEASE READ CONTRACT CAREFULLY

CONCESSIONAIRE'S NAME: _____

BUSINESS NAME: For Sign Designation _____

MAILING ADDRESS: _____

CITY, STATE, COUNTRY, ZIP: _____

BUSINESS PHONE/CELL: _____

EMAIL: _____

A. Vendors are limited to THREE main food items

<u>Food Item to be Sold</u>	<u>Portion/Description</u>
<u>Example:</u> Red Beans	5oz. beans

1. _____

2. _____

3. _____

B. Give name, address, and phone number of your cooking facility

IMPORTANT REMINDERS FOR VENDORS:

- Signs remain the property of the **International Arts Festival**
- Vendors agree to operate their concessions in accordance with the guidelines attached and made part of this agreement, and further agree to operate in compliance with all city, state, federal, health, safety, legal, and insurance laws applicable. **Each vendor must have a temporary permit to operate at this festival.** Permits must be visible inside each booth.
- Vendors also agree to sell items listed in this agreement and confirmed by the International Arts Festival and understand that any deviation from the confirmed agreement will call for immediate shut down of booths and

removal from the site. (This includes deviation from food items, pricing, festival regulations, etc.) ***There will be no sharing.***

- ***Applications and fees must be received by the International Arts Festival office by Friday, September 19th, 2025.***
- Booth rental fee may be paid by electronic transfers, cash or credit card (**all credit card payments are subject to a 3% processing fee**) and is due at contract signing.
- Vendors agree to leave the space in the same clean condition that it was presented to them. Booth counters and floors must be scrubbed down at the end of each day.
- The booth fee includes a 10 square meters area. **EACH VENDOR MUST SUPPLY THEIR OWN EQUIPMENT, UTENSILS, HAIRNETS, APPLIANCES, TABLES, CHAIRS, FOOD THERMOMETER, ABC TYPE FIRE EXTINGUISHER, GARBAGE CANS, AND SANITIZING SYSTEMS, TO INCLUDE, PAPER TOWELS, 2 BUCKETS (FOR WASH AND RINSE), SANITIZER OR BLEACH, BROOMS.**

Please contact the International Arts Festival to state your intent to become a **FOOD vendor**. However, verbal consent does not guarantee booth rental space. All applications must be in writing and include the fee mentioned. There is a limited amount of booth space available, therefore applicants should respond as soon as possible to assure participation. The signature below serves as contract between International Arts Festival and the vendor. A copy of this form will be returned to the vendor. **Deadline for receipt of this application and fees is September 19th, 2025.**

ALL VENDORS SHOULD PRESENT A COPY OF CONTRACT, WITH PROOF OF FEES PAID TO ENTER THE GROUNDS AND RECEIVE PACKET/PASSES ON September 27, 2025.

FEES WILL NOT BE RETURNED UNDER ANY CIRCUMSTANCE. Festival Producers Reserve the right to accept or reject any application at their sole discretion.

In consideration of permission granted by International Arts Festival allowing me to participate in the International Arts Festival which will occur on September 28th 2025, I represent, covenant, and agree, on behalf of myself and my heirs, assigns, and any other person claiming by, under or through me, as follows:

1. I acknowledge that participating in the Activity involves certain risks (some of which I may not fully appreciate) and that injuries, death, property damage or other harm could occur to me or others. I accept and voluntarily incur all risks of any injuries, damages, or harm which arise during or result from my participation in the Activity, including any associated travel, regardless of whether caused in whole or in part by the negligence or other fault of International Arts Festival, and/or its or their departments, trustees, affiliates, employees, officers, agents or insurers ("Released Parties").

2. I waive all claims against any of the Released Parties for any injuries, damages, losses or claims, whether known and unknown, which arise during or result from my participation in the Activity, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties. I release and forever discharge the Released Parties from all such claims.

3. I agree to indemnify and hold the Released Parties harmless from all losses, liabilities, damages, costs or expenses (including but not limited to reasonable attorneys' fees and other litigation costs and expenses) incurred by any of the Released Parties as a result of any claims or suits that I (or anyone claiming by, under or through me) may bring against any of the Released Parties to recover any losses, liabilities, costs, damages, or expenses which arise during or result from my participation in the Activity, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties.

Thus done, executed, and signed in duplicate, shall remain binding unless a new agreement is reached and signed by all parties involved.

SIGNED & AGREED

International Arts Festival

Concessionaire

Date

Date

ALL PAYMENTS ARE TO BE MADE BY CREDIT CARD OR ELECTRONIC TRANSFER TO: International Arts Foundation

Please complete and return with payment and application

FOOD BOOTH ELECTRICAL DATA

Name of Organization: _____

Contact Person: _____

Telephone: _____

Electrical Appliance(s):

(1) _____ Electrical Watts/Amps: _____ Volts: _____

(2) _____ Electrical Watts/Amps: _____ Volts: _____

(3) _____ Electrical Watts/Amps: _____ Volts: _____

Propane/Sterno: _____

Note: Propane tanks must be placed outside of Food Booth

Please contact site Electrician to discuss your electrical needs. A 220 plug requires special attention.

Electrician: _____ Telephone: _____